Thursday 24th September 2020

Dear parents/carers,

**Re: Parents’ Evening meetings**

This term, our parents’ evenings will run a little bit differently. We want to discuss your child(ren)’s progress, how they have settled back into school and their well-being. So, to do this safely, our usual parent/teacher discussions will take place via a telephone call.

Please see the timetable below for when members of staff will be making phone calls for the different classes:

|  |  |
| --- | --- |
|  | Class |
| Monday 5th October | Indigo Class- Miss Kirk |
| Tuesday 6th October | Violet Class- Mrs Bould |
| Wednesday 7th October | Green Class- Mr Groom |
| Thursday 8th October | Red Class- Mrs Hill |
| Friday 9th October | Yellow Class- Mrs Cadman |

To ensure we are able to discuss your child(ren) with you, please complete the return slip below opting for a time-slot that is most convenient for you.

Please could you ensure that we have an up to date contact number.

If you have any questions, or are unavailable on your classes’ date, please contact your class teacher on your class email address or call the main office on 01538 702355 option 5.

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Child’s(rens) Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class/es:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please tick the suitable time-slot -

 3.30- 4pm 4- 4.30pm 4.30- 5pm 5- 5.30pm 5.30- 6pm

Preferred contact number for meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_